

HOUSING AUTHORITY CITY OF EDINBURG

Minutes for Regular Board Meeting

March 22, 2018

1. Call Meeting to Order and Establish a Quorum – Vice-Chairman, Dr. Castillo welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 12:00 p.m.

Attendees:

Board: Dr. Martin Castillo, Marissa Chavana, Gabriel Salinas, Juan Guzman, Simon Garza

Staff: Rodolfo Ramirez, Liz Hernandez, Rich Christian, Robert Hernandez, Gloria Garza

Dr. Castillo welcomed Simon Garza as the new Board Member

2. Pledge of Allegiance (Juan Guzman) and Invocation (Gabriel Salinas)
3. Review and Consider Approval of Minutes
 - a. Regular Board Meeting of February 22, 2018
Board Action Required
Motion to approve, 1st motion by Salinas 2nd motion by Guzman Carried 5-0
4. Review and Approve Resolution #2018- 06 Approving a One Year extension of the Financial Auditor contract of Mr. John A. Blakeway, for Fiscal Year 2017-2018
Board Action Required
Christian informed the board that Mr. Blakeway' s contract has an option to grant an extension for an additional year. His role is to perform on site audit and reviews of EHA records which are required to be submitted to HUD.
Ramirez adds EHA fiscal year begins April ends in March.
Motion to approve, 1st motion by Salinas 2nd motion by Chavana Carried 5-0
5. Review and Approve Resolution #2018-07 Approving a One Year extension of the Financial Fee Accountant contract for Fiscal Year Ending March 31, 2019
Board Action Required
Motion to approve, 1st motion by Garza 2nd motion by Salinas Carried 5-0
6. Review and Approve Resolution #2018-08 approving the updating of the EHA Disposition Policy for Public Housing.
Board Action Required
Discussion was made to advise this was an update to further clarify disposition policy of personal property of the agency to conform with Hud publications.
Motion to approve, 1st motion by Guzman 2nd motion by Salinas Carried 5-0
7. Review and Approve opening of sealed bids for Banking Services.
Board shall establish review committee.
Board Action Required
Bids were opened by Dr. Castillo, 8 companies reviewed the bid on line and 3 submitted (Plains Capital, BBVA, Lone Star Bank).
Bids were sent to committee. The committee members shall be R Christian, R Hernandez, and L Hernandez
Motion to approve, 1st motion by Salinas 2nd motion by Chavana Carried 5-0

8. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon's Texas Annotated Civil Statutes, the Open Meeting Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to Discuss the following:

a. _____
No Action Taken

9. Executive Director's Report
- HAVE STR 5k Bunny Dash Saturday March 24, 2018 at 8 a.m.
 - EHA awarded two \$1,000 scholarships and two lap tops last year
 - Liberty Village project visited weekly

Adjourn 1st motion by Salinas 2nd motion by Garza at 12:36 p.m. Carried 5-0

/s/ _____
Dr. M. Castillo, Chairman

/s/ _____
Rodolfo "Rudy" Ramirez, Executive Director

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