

# HOUSING AUTHORITY CITY OF EDINBURG

## *Minutes for Regular Board Meeting*

January 11, 2018

1. Call Meeting to Order and Establish a Quorum – Chairman, Rodriguez welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 1:04 p.m.

Attendees: Joe Rodriguez, Dr. Martin Castillo, Marissa Chavanna, Gabriel Salinas, Juan Guzman, Marissa Hernandez Legal Counsel, Rodolfo Ramirez, Liz Hernandez, Rich Christian, Robert Hernandez, Gloria Garza

2. Pledge of Allegiance Joe Rodriguez and Invocation Gabriel Salinas

3. Review and Consider Approval of Minutes

- a. Regular Board Meeting of November 30, 2017

**Board Action Required**

Motion to approve, 1<sup>st</sup> motion by Guzman 2<sup>nd</sup> motion by Rodriguez Carried 5-0

4. **Review and Approval of Memorandum of Understanding**

- a. Interlocal Agreement Extension – Head Start Albores Courts
  - b. Interlocal Agreement Extension – Head Start Lantana

**Board Action Required**

EHA currently has two office spaces for the Headstart Program one at Albores Courts and the other at Lantana. Albores Courts will house residents for about one more year and will continue to provide services until property is disposed. EHA's concern will be providing services after the property is sold considering approval from HUD.

Motion to approve, 1<sup>st</sup> motion by Salinas 2<sup>nd</sup> motion by Chavanna Carried 4-0  
Dr. Castillo abstained from voting due to his current position with the Head Start Program.

5. **Review and Approve 2018 Annual Holiday Schedule**

**Board Action Required**

EHA provide three calendars for review each with similar holiday but to include a floating holiday. Ramirez explained each calendar and informed the board that only full time paid employees receive 10 paid holiday's plus a Birthday Floating Day. Rodriguez recommends adopting Calendar #3.

Motion to approve, 1<sup>st</sup> motion by Rodriguez 2<sup>nd</sup> motion by Guzman Carried 5-0

6. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon's Texas Annotated Civil Statutes, the Open Meeting Act and Section 551.072 of the Texas Government Code, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to

Discuss the following:

- a. Pending real property matters

No action taken

7. RECONVENE TO OPEN SESSION at 1:51p.m.

8. Possible action on posted agenda items discussed in Executive Session (No action taken)

9. Executive Director's Report

- Possible upcoming commissioners Workshop to be scheduled in the future
- Converting to new software (Lindsey) staff training the next two weeks
- HAVE-STR 2018 conference scheduled for May 9-11 at South Padre Island
- HAVE-STR 5k fundraiser March 24, beginning at 8 a.m. at the Edinburg Municipal Park funds raised will go towards scholarships.
- Auditor and fee accountant will be present at the February Board meeting

10. Adjourn Motion to approve, 1<sup>st</sup> motion by Castillo 2<sup>nd</sup> motion by Guzman at 2:02 pm Carried 5-0

/s/ \_\_\_\_\_  
Joe Rodriguez, Chairman

/s/ \_\_\_\_\_  
Rodolfo "Rudy" Ramirez, Executive Director

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