

HOUSING AUTHORITY CITY OF EDINBURG
Minutes for Special Board Meeting
August 13, 2018

1. Call Meeting to Order and Establish a Quorum – Chairman, Dr. Castillo welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 5:04 p.m.

Attendees: Dr. Castillo, Gabriel Salinas, Simon Garza, Marissa Chavana
Staff: Rodolfo Ramirez, Rich Christian, Robert Hernandez, Gloria Garza
Attorney: Marissa Hernandez

2. Pledge of Allegiance (Marissa Chavana) and Invocation Vice-Chairman (Simon Garza)

3. Review and Consider Approval of Minutes

a. Regular Board Meeting of July 24, 2018
Board Action Required

Motion to approve, 1st motion by Salinas 2nd motion by Chavana Carried 4-0

b. Special Meeting August 2, 2018

Motion to approve, 1st motion by Salinas 2nd motion by Chavana Carried 4-0

4. Review and Approve bids submitted for Capital Fund Peridot roof replacement, and award contract. Recognize Humberto Rodriguez from ROFA Architects review recommendations
Board Action Required

Item tabled EHA will re-solicit.

Motion to approve, 1st motion by Garza 2nd motion by Salinas Carried 4-0

5. Review and Approve cancellation of Contract as Agent for Health Insurances with Newkirk & Newkirk
Board Action Required

Item tabled to be discussed during executive session.

Motion to approve, 1st motion by Garza 2nd motion by Salinas Carried 4-0

6. Review and Approve Opening of Bids and establish selection procedure of Health Insurance bids.
Board Action Required

Bids received were reviewed and opened and are as follows:

- Bob Trevino United Health Care, Met Life, Supplemental
- Cuellar & Ass. Humana, United, BCBS
- Newkirk & Newkirk Copy not legible. Copy of legible proposal requested.
- Insurance Solutions Incomplete Bid Packet
- Keith & Keith Incomplete Bid Packet
- Preston Jarell Incomplete Bid Packet
- Amanda Brothers Incomplete Bid Packet

Review committee designated: M. Chavana, G. Salinas, R. Christian, R. Hernandez

Motion to approve, 1st motion by Garza 2nd motion by Salinas Carried 4-0

7. Review and Approve re-solicitation, cancellation, or other changes to the following contracts:

1. Attorney Marissa Hernandez
2. William Thorson, Consultant
3. Wiring Communications, IT Support
4. ROFA Architects

Board Action Required

7.1 RFP requested, keep current contract until new appointment is selected.

7.2 Contract cancelled, letter mailed to terminate contract.

7.3 RFP requested, keep current contract until new appointment is selected.

7.4 RFP requested, keep current contract until new appointment is selected.

Motion to approve, 1st motion by Salinas 2nd motion by Garza Carried 4-0

8. Review and Approve re-solicitation, cancellation, or other changes to the following Building Leases:
 1. Rio Grande Valley Families & Friends of Murdered Children, Inc.
 2. Vision for You
 3. Coin Laundry Contracts
 4. Maldonado, Adan (Albores Gym)

Board Action Required

- 8.1 Renew contract \$140/month
- 8.2 Renew contract \$140/month
- 8.3 Item tabled
- 8.4 Renew contract \$300/month

The board requested building tenants be present at next regular board meeting to inform them of the services they provide.

Motion to approve, 1st motion by Garza 2nd motion by Salinas

Carried 4-0

9. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon's Texas Annotated Civil Statutes, the Open Meeting Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to Discuss the following:

Review Agency Contracts

Private consultation with the Board's attorney

Motion to go into executive session, 1st motion by Garza 2nd motion by Salinas at 5:43 p.m.

10. RECONVENE TO OPEN SESSION

Motion to approve, 1st motion by Salinas 2nd motion by Garza at 6:05 p.m.

Carried 4-0

11. Possible action on posted agenda items discussed in Executive Session
No action taken

12. Adjourn Motion to approve, 1st motion by Chavana 2nd motion by Garza 622 p.m.

Carried 4-0

/s/

Dr. M. Castillo, Chairman

/s/

Rodolfo "Rudy" Ramirez, Executive Director

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