

HOUSING AUTHORITY CITY OF EDINBURG
Minutes of Regular Board Meeting
August 28, 2018

1. Call Meeting to Order and Establish a Quorum - Chairman, Dr. Castillo welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 5:05 p.m.
2. Pledge of Allegiance (Simon Garza) and Invocation Vice-Chairman (Marissa Chavana)

Attendees: Dr. Castillo, Gabriel Salinas, Simon Garza, Marissa Chavana
Staff: Rodolfo Ramirez, Liz Hernandez, Robert Hernandez, Gloria Garza
Guests: JJ Rodriguez, Adan Maldonado, Robert Garcia
Attorney: Marissa Hernandez

3. Presentation of current EHA Leases:
 - A Vision for You JJ Rodriguez, Viviendas Ramirez
 - STX Elite Basketball Academy Adan Maldonado, Albores Courts
 - RGV Families & Friends of Murdered Children Robert Garcia, Viviendas Ramirez

Each Non-profit organization and current lease holder addressed the board and elaborated on the services they provide EHA residents and the community

4. Executive Session - In accordance with Article 6252-17, Section 2, subsection g, Vernon's Texas Annotated Civil Statutes, the Open Meetings Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to discuss the following:

§ 551.071 Private consultation with the Board's attorney

Motion to go into executive session, 1st motion by Salinas 2nd motion by Garza at 5:36 p.m.
Carried 4-0

5. RECONVENE TO OPEN SESSION
Motion to reconvene to open session, 1st motion by Chavana 2nd motion by Salinas at 6:19 p.m.
6. Discussion and possible action/revision of current EHA Leases.
 - A Vision for You JJ Rodriguez, Viviendas Ramirez
 - STX Elite Basketball Academy Adan Maldonado, Albores Courts
 - RGV Families & Friends of Murdered Children Robert Garcia, Viviendas RamirezNo action taken

7. Review and Approve Opening of Bids and establish selection procedure of Legal Services bids.

Board Action Required

EHA received three bids for legal services.

- Oxford & Oxford - Ricardo Gonzalez (3 copies submitted)
- Pena & Vela - Rebecca Vela
- MACH - Marissa Ann carranza Hernandez

Review committee designated will consist of Dr. Castillo, G. Salinas, M. Chavana, S. Garza, Dr. Castillo requested a workshop and interviews of possible candidates to be scheduled prior to next board meeting.

Motion to approve, 1st motion by Salinas 2nd motion by Chavana Carried 4-0

8. Review and Approve Opening of Bids and establish selection procedure of Information Technology Services bids.
Board Action Required
 EHA received two bids for Information Technology Services.
- Tagle Rock Technology – McAllen, Tx 4 copies provided
 - Wiring Communications – McAllen, Tx 5 copies provided
- After opening of bids this item was tabled.
 Motion to approve, 1st motion by Chavana 2nd motion by Salinas Carried 4-0
9. Review, discussion, and possible action related to the following Licensed/Certified vendor services:
- A/C
 - Plumbing
 - Electrical
- Item tabled.
 Motion to approve, 1st motion by Salinas 2nd motion by Garza Carried 4-0
10. Review, discussion and possible action related to the contract for external audit with Luis Orozco, CPA.
 Board reviewed and signed contract for external audit.
 Motion to approve, 1st motion by Garza 2nd motion by Salinas Carried 4-0
11. Review and Consider Approval of Minutes
- **Special Board Meeting August 13, 2018**
 Motion to approve, 1st motion by Chavana 2nd motion by Garza Carried 4-0
 - **Special Board Meeting August 14, 2018**
 Motion to approve, 1st motion by Chavana 2nd motion by Garza Carried 4-0
 - **Special Board Meeting August 20, 2018**
Board Action Required
 Motion to approve, 1st motion by Chavana 2nd motion by Garza Carried 4-0
12. Executive Director's Report
- 2018 NAHRO National Conference October 25, 27, 2018
 - Bob Trevino, Insurance Agent
 - Pre-bid opening for Peridot re-roofing project September 6, 2018 ROFA will be present
- E. Hernandez provided a monthly summary report for August 2018 for Public Housing and Section 8.
- Total rent collected
 - Vacancy report
 - Work order report
 - Activities
- Section 8
- Vouchers
 - Number of current landlords
 - Average monthly HAP
 - HUD-PIC delinquency reporting rate July 2018

13. Adjourn motion to approve, 1st motion by Salinas 2nd motion by Garza at 7:11 p.m.

Carried 4-0

11 SEAL