



**REGULAR BOARD MEETING**

**May 25, 2023**

# AGENDA



## PUBLIC NOTICE OF REGULAR BOARD MEETING

The Board of Commissioners of the Housing Authority of the City of Edinburg will conduct a Regular Board Meeting at 5:15 p.m. on May 25, 2023, at the Edinburg Housing Authority Administrative Building, 910 S. Sugar Road, Edinburg, Texas 78539.

The Commissioners may conduct a closed meeting pursuant to §551.071 of the Texas Government Code to seek the advice of its attorney regarding issues of law; to consult with its attorney on a matter in which the duty of its attorney under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act; pursuant to §551.072 of the Texas Government Code to deliberate the purchase, exchange, lease, or value of real property, if deliberation in an open meeting would have a detrimental effect on the position of the Authority in negotiations with a third person; and/or pursuant to §551.074 of the Texas Government Code to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or charge against any officer or employee, unless the officer or employee who is the subject of the deliberation or hearing requests a public hearing.

### AGENDA

1. Call Meeting to Order and Establish a Quorum – Chairman, Daniel Cantu
2. Pledge of Allegiance – Armando Barrera
3. Public Comment – Public Comments are limited to three (3) minutes. The Public Comments form will be located at the reception window at the Administration building and must be completed and submitted no later than 5:00 pm to the Executive Director. Please note that this public comment period is not interactive.
4. Recognition of outgoing Board of Commissioner Juan Guzman.
5. Discuss and consider approval of Board Minutes for:
  - a) Regular Board Meeting of April 27, 2023.
6. Administration Report:
  - a. Agency Program
  - b. Rent Roll and Vacancy Report
7. Discuss and consider approval of Resolution #2023-07 Closing of Bank Account with Plains Capital Bank
8. Discuss and consider approval of Resolution # 2023-08 Income Limits for Public Housing and Section 8 for FY2023
9. Discuss and consider approval of Resolution #2023-09 2023 Utility Allowances for Public Housing program.
10. Discuss and consider approval of Resolution #2023-10 2023 Utility Allowances for Section 8 program.
11. Discuss and consider approval of Resolution #2023-11 Adopting Section 8 SEMAP for FYE 3/31/2023.
12. Discuss and consider termination of automatic extension of one-year term following the annual anniversary of the original three-year term for Executive Director Dr. Martin Castillo.
13. Executive Session:
  - a. Legal issues in accordance with §551.071 of the Texas Government Code.
  - b. Discussion of purchase, exchange, lease, or value of real property pursuant to §551.072 of the Texas Government Code.
  - c. Personnel matters in accordance with §551.074 of the Texas Government Code
14. Possible action on posted agenda items discussed in Executive Session.
15. Adjournment

WITNESS MY HAND AND SEAL OF said Housing Authority of the City of Edinburg this 22<sup>nd</sup> day of May 2023.



Dr. Martin Castillo, Jr., Executive Director  
Housing Authority of the City of Edinburg

POSTED  
5-22-23

4:17 city sec. JA

# MINUTES



## HOUSING AUTHORITY of the CITY OF EDINBURG

910 S Sugar Road

Edinburg, TX 78539

Regular Board Meeting

April 27, 2023, at 5:30 p.m.

### MINUTES OF APRIL 27, 2023 MEETING

1. Call Meeting to Order and Establish a Quorum – **Chairman, Daniel Cantu, welcomed everyone to the meeting; established there was a quorum; and called the meeting to order at 5:36 pm.**

Board Members: **Daniel Cantu, Armando Barrera, Jose Rodriguez, Juan Guzman, Alexis Villarreal**

Legal Counsel: **Rebecca Vela**

EHA Staff: **Dr. Martin Castillo Jr, Richard Christian, Robert Hernandez, Karla Trevino, Jilda Trevino, Zulema Garcia**

2. Pledge of Allegiance – **Armando Barrera**
3. Public Comment - **No public comment**
4. Discuss and consider approval of Board Minutes for:
  - a) Regular Board Meeting of March 23, 2023.  
**Armando Barrera motioned to approve March 23, 2023, minutes and was seconded by Jose Rodriguez Carried 5-0**
  - b) Special Board Meeting of April 11, 2023  
**Alexis Villarreal motioned to approve April 11, 2023, minutes and was seconded by Armando Barrera Carried 5-0**
5. Recognition of Employee of the Quarter (January to March 2023) – **Jilda Trevino was recognized by Dr. Castillo as Employee of the Quarter for 2023 quarter one. This is in great part for ongoing initiatives, hard work and performance that she provides the agency. A two-minute video was presented to the board of commissioners; the video contained comments from her coworkers that stated why they believe she is the best recipient for this recognition. She was presented with a plaque by Chairman Daniel Cantu in recognition for her service and commitment to the Edinburg Housing Authority.**
6. Administration Report:
  - a. Agency Program - **Dr. Castillo reported the following updates and events: The board was informed that EHA was the recipient of the Texas NAHRO Award for Best Annual Report. The annual Easter Egg Hunt took place on April 4, 2023, at La Posada; turnout was a success both tenant and EHA staff attended. DPS conducted an annual audit on April 12, 2023, for the use of the criminal background checks with no discrepancies noted. On April 27, 2023, 16 families from Lantana participated with Edinburg PD and discussed forming Neighborhood Watch program, Public Housing Manager Zulema Garcia was in attendance. The bank transition from Plains Capital Bank to Texas National Bank will begin with non-profits with slow transition to public housing and section 8 accounts. Right of Way dedication has been submitted to the City of Edinburg from previous meeting, currently pending copy of recordings from the City of Edinburg. Three board members (Armando Barrera, Jose Rodriguez & Juan Guzman) along with staff (Zulema Garcia, Laura Pecina, Robert Hernandez, and Dr. Castillo) attended the 23rd Annual NELROD conference that was held on April 18-21, 2023. NM Construction is working on site, and a construction fence will be installed for additional safety measures. A residents meeting at La Posada is scheduled for today at 7:30 pm to discuss safety measures and construction updates.**
  - b. Rent Roll and Vacancy Report - **Dr. Castillo provided Low Rent vacancy/rent roll collection report and Section 8 vouchers leased for the month of February 2023 and March 2023. Section 8 HAP distribution was reported for the month of February 2023 through March 31, 2023. Dr. Castillo**

informed the board that HAP payout is subject to change on the next report due possible accounts that have been released for payment.

c. Financial Report - Rich Christian reviewed February 28, 2023, YTD financial statements, reserves in both Low Rent and Section 8 programs.

7. Discuss and consider approval of updates to banking services:
  - a) Resolution #2023-05 to close bank accounts at Plains Capital Bank  
**Alexis Villarreal motioned to approve Resolution 2023-05, seconded by Armando Barrera Carried 5-0**
  - b) Resolution #2023-06 to open bank accounts at Texas National Bank and update signatures.
  - c) **Alexis Villarreal motioned to approve Resolution 2023-06, seconded by Armando Barrera Carried 5-0**
  
8. Discuss and consider approval of TX062501-23 Capital Fund Grant Budget Hud-50075.  
**Alexis Villarreal motioned to approve TX062501-23 Capital Fund Grant Budget HUD-50075, seconded by Armando Barrera Carried 5-0**
  
9. Discuss and consider termination of automatic extension of one-year term following the annual anniversary of the original three-year term for Executive Director Dr. Martin Castillo.  
**Armando Barrera motioned to table the item for the next scheduled meeting, seconded by Jose Rodriguez Carried 5-0**  
**Jose Rodriguez motioned to enter into Executive Session at 5:58 pm and was seconded by Alexis Villarreal Carried 5-0**
  
10. Executive Session:
  - a. Legal issues in accordance with §551.071 of the Texas Government Code.
  - b. Discussion of purchase, exchange, lease, or value of real property pursuant to §551.072 of the Texas Government Code.
  - c. Personnel matters in accordance with §551.074 of the Texas Government Code**Jose Rodriguez motioned to reconvene to Open Session at 6:28 pm and was seconded Alexis Villarreal Carried 5-0**
  
11. Possible action on posted agenda items discussed in Executive Session.
  
12. Adjournment  
**Motion to adjourn made by Alexis Villarreal at 6:28 p.m., motion seconded by Armando Barrera Carried 5-0**

/s/ \_\_\_\_\_  
Daniel Cantu / Chairman

/s/ \_\_\_\_\_  
Dr. Martin Castillo Jr., Executive Director

# ADMINISTRATION REPORTS



# EDINBURG HOUSING AUTHORITY



## LOW RENT PROGRAM

**March 31, 2023**

PH Applications: 634

El Jardin	\$8,829.00
Lantana	\$13,879.00
La Posada	\$15,531.00
V. Ramirez	\$15,121.00
Peridot	\$1,461.00
Towers	\$7,082.00
Liberty	\$7,629.00
<b>TOTAL</b>	<b>\$69,532.00</b>

w/o Towers & Liberty **\$54,821.00**

**Total Collected:** w/o Towers & Liberty \$26,108.00

**Outstanding:** w/o Towers & Liberty \$698.75

(\$107.00 rent, \$15.00 late fee, w.o. \$56.50, \$83.00 Lease violation)

Vacant Units:	El Jardin	3
	Ramirez	5
	Peridot	1
	Lantana	6
	La Posada	0
	Towers	1
	Liberty Village	1
	<b>TOTAL</b>	<b>17</b>

**April 30, 2023**

PH Applications: 616

El Jardin	\$9,396.00
Lantana	\$13,752.00
La Posada	\$15,932.00
V. Ramirez	\$14,489.00
Peridot	\$1,461.00
Towers	\$7,228.00
Liberty	\$7,512.00
<b>TOTAL</b>	<b>\$69,770.00</b>

w/o Towers & Liberty **\$55,030.00**

w/o Towers & Liberty \$26,108.00

w/o Towers & Liberty \$808.50

(\$259.75 rent, \$33.00 late fee, \$49.25 w.o., \$217.00 Lease violation)

El Jardin	3
Ramirez	3
Peridot	1
Lantana	6
La Posada	0
Towers	1
Liberty Village	0
<b>TOTAL</b>	<b>14</b>

## SECTION 8 PROGRAM

**3/31/2023**

Regular Vouchers Leased:	946
Port- Ins/VASH	7
Port-Ins / Billing	0
Tenant Protection Vouchers:	57
Emergency Housing Vouchers:	27
<b>TOTAL VOUCHERS LEASED:</b>	<b>1037</b>
Pending Ports (Searching/we will absorb)	7
Emergency Vouchers Searching:	4
Waiting List: S8/Towers	1235/51
Vouchers Issued This Month	29
Vouchers Searching:	36
Move-Ins:	24
Move-Outs:	13
<b>HAP:</b>	<b>\$458,802.00</b>

**4/30/2023**

	957
	7
	0
	57
	27
<b>TOTAL</b>	<b>1048</b>
	7
	4
	928/77
	26
	52
	23
	14
<b>TOTAL</b>	<b>\$465,675.00</b>



# RESOLUTIONS

# RESOLUTION #2023-07

## RESOLUTION APPROVING THE CLOSING OF BANK ACCOUNT WITH PLAINS CAPITAL BANK

**WHEREAS**, the Board of Commissioners of the Housing Authority City of Edinburg, Texas met in Regular Meeting this 25<sup>th</sup> day of May 2023.

**WHEREAS** the Board of Commissioners of the Housing Authority of the City of Edinburg, Texas Approves the Closing of Bank Accounts with Plains Capital Bank.

EIN 74-6003216

Capital Fund

TX59P062501-20

acct ending in 7304

**NOW BE IT RESOLVED** that this resolution grants authority to these officers, including, but not limited to signing, inquiring, giving written or oral instructions to Plains Capital Bank, with respect to the aforementioned checking account with Plains Capital Bank.

**THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the Housing Authority of the City of Edinburg on this the 25<sup>th</sup> day of May 2023 adopted said Resolution by a unanimous vote.

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Daniel Cantu, Chairman

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Dr. Martin Castillo Jr., Executive Director

# **RESOLUTION #2023-08**

## **RESOLUTION APPROVING THE FISCAL YEAR 2023 INCOME LIMITS FOR THE PUBLIC HOUSING AND SECTION 8 PROGRAMS AS PUBLISHED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT**

**WHEREAS**, the Edinburg Housing Authority shall implement the 2023 income limits which were published by the U.S. Department of Housing and Urban Development. The income limits are as follows:

	1 Person	2 Persons	3 Persons	4 Persons	5 Persons	6 Persons	7 Persons	8 Persons
30% of Median	15,200	19,720	24,860	30,000	35,140	40,280	44,750	47,600
Very Low Income	25,250	28,850	32,450	36,060	38,950	41,850	44,750	47,600
Low-income	40,400	46,150	51,900	57,650	62,300	66,900	71,500	76,100

**WHEREAS**, the Edinburg Housing Authority will implement the new income limits for the Public Housing and Section 8 Program as set forth by the U.S. Department of Housing and Urban Development.

**BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Edinburg that:

The implementation of the 2023 Income Limits for The Public Housing and Section 8 Programs has been approved and will take effect July 01, 2023.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority City of Edinburg on this the 25<sup>th</sup> day of May 2023 adopted said Resolution by a unanimous vote.

/s/ \_\_\_\_\_  
Daniel Cantu, Chairman

/s/ \_\_\_\_\_  
Dr. Martin Castillo Jr., Executive Director



# FY 2023 INCOME LIMITS DOCUMENTATION SYSTEM

[HUD.gov](#) [HUD User Home](#) [Data Sets](#) [Fair Market Rents](#) [Section 8 Income Limits](#) [MTSP Income Limits](#) [HUD LIHTC Database](#)

## FY 2023 Income Limits Summary

FY 2023 Income Limit Area	Median Family Income <a href="#">Click for More Detail</a>	FY 2023 Income Limit Category	Persons in Family							
			1	2	3	4	5	6	7	8
<b>McAllen-Edinburg-Mission, TX MSA</b>	\$56,300	Very Low (50%) Income Limits (\$) <a href="#">Click for More Detail</a>	25,250	28,850	32,450	<b>36,050</b>	38,950	41,850	44,750	47,600
		Extremely Low Income Limits (\$)* <a href="#">Click for More Detail</a>	15,200	19,720	24,860	<b>30,000</b>	35,140	40,280	44,750*	47,600*
		Low (80%) Income Limits (\$) <a href="#">Click for More Detail</a>	40,400	46,150	51,900	<b>57,650</b>	62,300	66,900	71,500	76,100

NOTE: **Hidalgo County** is part of the **McAllen-Edinburg-Mission, TX MSA**, so all information presented here applies to all of the McAllen-Edinburg-Mission, TX MSA.

The **McAllen-Edinburg-Mission, TX MSA** contains the following areas: Hidalgo County, TX;

\* The FY 2014 Consolidated Appropriations Act changed the definition of extremely low-income to be the greater of 30/50ths (60 percent) of the Section 8 very low-income limit or the poverty guideline as [established by the Department of Health and Human Services \(HHS\)](#), provided that this amount is not greater than the Section 8 50% very low-income limit. Consequently, the extremely low income limits may equal the very low (50%) income limits.

Income Limit areas are based on FY 2023 Fair Market Rent (FMR) areas. For information on FMRs, please see our associated FY 2023 [Fair Market Rent documentation system](#).

For last year's Median Family Income and Income Limits, please see here:

[FY2022 Median Family Income and Income Limits for McAllen-Edinburg-Mission, TX MSA](#)

Select a different county or county equivalent in Texas:

Select any FY2023 HUD Metropolitan FMR Area's Income Limits:

Or press below to start over and select a different state:

# **RESOLUTION # 2023-09**

## **RESOLUTION APPROVING 2023 UTILITY ALLOWANCES FOR THE PUBLIC HOUSING PROGRAM**

**WHEREAS**, the Board of Commissioners of the Edinburg Housing Authority City of Edinburg, Texas met in Regular Board Meeting this 25th day of May 2023.

**WHEREAS**, the Board of Commissioners of the Housing Authority of the City of Edinburg will approve the 2023 Utility Allowances.

**BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Edinburg that:

The implementation of the 2023 Utility Allowances for the Public Housing Program has been approved and will take effect July 1, 2023.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority City of Edinburg on this the 25<sup>th</sup> day of May 2023 adopted said Resolution by a unanimous vote.

/s/ \_\_\_\_\_  
Daniel Cantu, Chairman

/s/ \_\_\_\_\_  
Dr. Martin Castillo Jr., Executive Director



**EDINBURG HOUSING AUTHORITY, TX**  
**PUBLIC HOUSING**

**MONTHLY UTILITY ALLOWANCE SCHEDULE**

**Effective Date:**

**Building Type: Row House/Townhouse**

<b>El Jardin Handicap (Electric Stove)</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electric, Natural Gas, Water, Sewer, Trash	<b>\$110.00</b>	<b>\$110.00</b>			

**Building Type: Row House/Townhouse**

<b>El Jardin Elderly &amp; Family (Gas Stove)</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electric, Natural Gas, Water, Sewer, Trash	<b>\$113.00</b>	<b>\$113.00</b>		<b>\$147.00</b>	<b>\$165.00</b>

**Building Type: Row House/Townhouse**

<b>Ramirez Elderly/Handicap (Electric Stove)</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electric, Natural Gas, Water, Sewer, Trash		<b>\$110.00</b>	<b>\$126.00</b>		

**Building Type: Row House/Townhouse**

<b>Ramirez Elderly/Handicap &amp; Family (Gas Stove)</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electric, Natural Gas, Water, Sewer, Trash		<b>\$113.00</b>	<b>\$131.00</b>	<b>\$147.00</b>	<b>\$165.00</b>

**Building Type: Semi-Detached/Duplex**

<b>Lantana, La Posada</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electric, Natural Gas, Water, Sewer, Trash		<b>\$116.00</b>	<b>\$132.00</b>	<b>\$150.00</b>	<b>\$169.00</b>

**Building Type: Semi-Detached/Duplex**

<b>La Posada (All Electric)</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electric, Water, Sewer, Trash		<b>\$104.00</b>	<b>\$123.00</b>	<b>\$146.00</b>	<b>\$168.00</b>

**Building Type: Apartment/Multi-Family**

<b>Peridot (All Electric)</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electric, Water, Sewer, Trash		<b>\$92.00</b>			

**Building Type: Row House/Townhouse & Semi-Detached/Duplex**

<b>Liberty Village (All Electric)</b>	<b>OBR</b>	<b>1BR</b>	<b>2BR</b>	<b>3BR</b>	<b>4BR</b>
Electricity		<b>\$57.00</b>	<b>\$68.00</b>	<b>\$80.00</b>	

# RESOLUTION #2023-10

## RESOLUTION APPROVING 2023 UTILITY ALLOWANCES FOR THE SECTION 8 PROGRAM

**WHEREAS**, the Board of Commissioners of the Edinburg Housing Authority City of Edinburg, Texas met in Regular Board Meeting this 25th day of May 2023.

**WHEREAS**, the Board of Commissioners of the Housing Authority of the City of Edinburg will approve the 2023 Utility Allowances.

**BE IT RESOLVED**, by the Board of Commissioners of the Housing Authority of the City of Edinburg that:

The implementation of the 2023 Utility Allowances for the Section 8 Program has been approved and will take effect July 1, 2023.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the Housing Authority City of Edinburg on this the 25<sup>th</sup> day of May 2023 adopted said Resolution by a unanimous vote.

/s/ \_\_\_\_\_  
Daniel Cantu, Chairman

/s/ \_\_\_\_\_  
Dr. Martin Castillo Jr., Executive Director

# Utility Allowance Schedule

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB Approval  
No. 25577-0169  
exp.7/31/2022

See Public Reporting and Instructions on back.

The following allowances are used to determine the total cost of tenant-furnished utilities and appliances.

Date (mm/dd/yyyy):

Locality: **Edinburg Housing Authority, TX** Unit Type: **Apartment**

Utility or Service:	0 BR	1 BR	2 BR	3 BR	4 BR	5 BR
	Monthly Dollar Allowances					

**Heating**

a. Natural Gas	\$17.00	\$19.00	\$20.00	\$22.00	\$22.00	\$24.00
b. Bottle Gas/Propane						
c. Electric	\$8.00	\$10.00	\$11.00	\$12.00	\$13.00	\$14.00
d. Electric Heat Pump	\$7.00	\$8.00	\$9.00	\$11.00	\$12.00	\$13.00
e. Oil						

**Cooking**

a. Natural Gas	\$6.00	\$6.00	\$9.00	\$11.00	\$15.00	\$17.00
b. Bottle Gas/Propane						
c. Electric	\$6.00	\$7.00	\$11.00	\$14.00	\$17.00	\$20.00

**Other Electric & Cooling**

Other Electric (Lights & Appliances)	\$23.00	\$27.00	\$38.00	\$49.00	\$60.00	\$70.00
Air Conditioning	\$24.00	\$28.00	\$39.00	\$50.00	\$61.00	\$72.00

**Water Heating**

a. Natural Gas	\$11.00	\$13.00	\$19.00	\$24.00	\$30.00	\$35.00
b. Bottle Gas/Propane						
c. Electric	\$13.00	\$16.00	\$20.00	\$25.00	\$29.00	\$33.00
d. Oil						

**Water, Sewer, Trash Collection**

Water	\$12.00	\$13.00	\$16.00	\$20.00	\$24.00	\$28.00
Sewer	\$9.00	\$9.00	\$11.00	\$14.00	\$16.00	\$18.00
Trash Collection	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00	\$13.00

**Tenant-supplied Appliances**

Range / Microwave Tenant-supplied	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00	\$11.00
Refrigerator Tenant-supplied	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00	\$12.00

**Other--specify: Monthly Charges**

Electric Charge \$10.15	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Natural Gas Charge \$19.67	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00

**Actual Family Allowances**

To be used by the family to compute allowance. Complete below for the actual unit rented	Utility or Service	per month cost
	Heating	\$
Name of Family	Cooking	\$
	Other Electric	\$
Address of Unit	Air Conditioning	\$
	Water Heating	\$
	Water	\$
	Sewer	\$
	Trash Collection	\$
	Range / Microwave	\$
	Refrigerator	\$
	Other	\$
Number of Bedrooms	Other	\$
	<b>Total</b>	<b>\$</b>





# RESOLUTION #2023-11

## ADOPTION OF SEMAP (SECTION 8 MANAGEMENT ASSESSMENT PROGRAM) FOR FISCAL YEAR ENDING MARCH 31, 2023

**WHEREAS**, the Board of Commissioners of the Edinburg Housing Authority City of Edinburg, Texas met in a Regular Board Meeting this 25<sup>th</sup> day of May 2023.

**WHEREAS** the CFR Section 985.101 requires a Public Housing Agency Administering Section 8 Voucher Choice Program to submit an annual SEMAP Certification within 60 days after the end of its fiscal year.

**THEREFORE, BE IT RESOLVED** that the Board of Commissioners on this 25<sup>th</sup> day of May 2023, duly adopted said resolution by unanimous vote.

/s/ \_\_\_\_\_  
Daniel Cantu, Chairman

/s/ \_\_\_\_\_  
Dr. Martin Castillo Jr., Executive Director