

HOUSING AUTHORITY CITY OF EDINBURG
Minutes for Regular Board Meeting
April 26, 2018

1. Call Meeting to Order and Establish a Quorum – Vice-Chairman, Dr. Castillo welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 12:00 p.m.

Attendees:

Board: Dr. Martin Castillo, Gabriel Salinas, Juan Guzman, Simon Garza

Absent: Marissa Chavana

Guests: Plains Capital Bank: Michael Williamson, Roxana De Leon, Dacia Salinas

Staff: Rodolfo Ramirez, Liz Hernandez, Rich Christian, Robert Hernandez, Gloria Garza

2. Pledge of Allegiance (Juan Guzman) and Invocation (Gabriel Salinas)

3. Election of Officers; Chairman, Vice Chairman
Garza nominated Dr. Castillo for EHA Chairman
1st motion by Garza 2nd motion by Salinas

Dr. Castillo nominated Gabriel Salinas for EHA Vice-Chair

1st motion by Garza 2nd motion by Castillo

4. Review and Consider Approval of Minutes

Board Action Required

- a. Regular Board Meeting of March 22, 2018

Motion to approve, 1st motion by Salinas 2nd motion by Guzman

Carried 4-0

- b. Annual Board Meeting of January 11, 2018

Board Action Required

Motion to approve, 1st motion by Garza 2nd motion by Guzman

Carried 4-0

5. Review and Award Bids for Banking Services

Board Action Required

Christian addressed the board and recommends Plains Capital Bank to provide banking services to EHA.

Motion to approve, 1st motion by Salinas 2nd motion by Garza

Carried 4-0

6. Review and Approve Resolution #2018-09 Approving the opening of a checking account for Capital Fund TX59P062501-17 with Plains Capital Bank

Board Action Required

Christian every year EHA receives a Capital Fund it is protocol that a new checking account be opened for the grant.

Motion to approve, 1st motion by Salinas 2nd motion by Garza

Carried 4-0

7. Discussion and Possible action to acquire electronic devices for use by the Board of Commissioners.

Board Action Required

Board members discussed and recommended to purchase Samsung Galaxy Tablet's.

Motion to approve, 1st motion by Salinas 2nd motion by Garza

Carried 4-0

8. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon’s Texas Annotated Civil Statutes, the Open Meeting Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to Discuss the following:

Private consultation with the Board’s attorney

9. RECONVENE TO OPEN SESSION @ 12:52 Pm.
No action taken in executive session

10. Possible action on posted agenda items discussed in Executive Session
No action taken in executive session

11. Discussion and Possible action to publish RFP for an external audit of the agency and scope thereof
Board Action Required
Board will coordinate with legal council scope of audit requirements.

Motion to table. 1st motion by Salinas 2nd motion by Garza Carried 4-0

12. Discussion and possible action to amend EHA bylaws to include term limits for Board of Commissioners
Board Action Required
Castillo will communicate with Mayor regarding term length of Commissioners and advise.

Motion to table, 1st motion by Garza 2nd motion by Guzman Carried 4-0

13. Executive Director’s Report
a. Presentation and discussion of Agency Organizational Chart, employee structure and job descriptions

14. Adjourn 1st motion by Salinas 2nd motion by Garza Carried 4-0

/s/ _____
Dr. M. Castillo, Jr. Chairman

/s/ _____
Rodolfo “Rudy” Ramirez, Executive Director

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