

HOUSING AUTHORITY CITY OF EDINBURG
Minutes for Regular Board Meeting
May 24, 2018

1. Call Meeting to Order and Establish a Quorum – Chairman, Dr. Castillo welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 12:06 p.m.

Attendees: Dr. M. Castillo, Gabriel Salinas, Marissa Chavana, Simon Garza, Juan Guzman
Rodolfo Ramirez, Liz Hernandez, Alejandro Pequeno, Rich Christian, Robert Hernandez,
Gloria Garza, Marissa Hernandez.

2. Pledge of Allegiance (Juan Guzman) and Invocation Vice-Chairman (Gabriel Salinas)

3. Review and Consider Approval of Minutes
 - a. Regular Board Meeting of April 26, 2018

Board Action Required

Motion to approve, 1st motion by Garza 2nd motion by Chavana Carried 5-0

4. Review and Approve Resolution #2018-10 SEMAP Approval of the current SEMAP submission.
(Section 8 Management Assessment Program)

Board Action Required

Ramirez addressed the board and informed them that the SEMAP is a requirement by HUD,
SEMAP is submitted on an annual basis and is self-certified.

Pequeno informed the board the Section 8 Program is expected to be a High Performer.

Motion to approve, 1st motion by Garza 2nd motion by Guzman Carried 5-0

5. Review and Approve Resolution #2018-11 approving the opening of the Section 8 Waiting List on the 2nd
Wednesday of every month effective June 13, 2018.

Board Action Required

Currently Section 8 waiting list is closed due to funding. EHA was contacted by the field office last week. Staff is recommending opening the waiting list. EHA currently has 158 individuals on the waiting list. EHA currently manages 775 vouchers. Specifics are notated on the resolution.

Motion to approve, 1st motion by Garza 2nd motion by Guzman Carried 5-0

6. Review and Approve Resolution #2018-12 approving the Public Housing Utility Allowance for 2018 to be effective
July 1, 2018.

Board Action Required

Ramirez addressed the board and mentioned that the Utility Allowance is a requirement by HUD and will be presented on an annual basis. EHA reached out to Nelrod Consortium a consulting company to assist with gathering necessary data. Utility Allowance is a reimbursement to residents for estimated utility consumption.

Motion to approve, 1st motion by Salinas 2nd motion by Garza Carried 5-0

7. Review and Approve Resolution #2018-13 approving the Section 8 Utility Allowance for 2018 to be effective July 1,
2018.

Board Action Required

Motion to approve, 1st motion by Salinas 2nd motion by Guzman Carried 5-0

8. **Discussion and possible action regarding bank bids and related account transactions:
Board Action Required**

Christian requested permission to open accounts at BBVA Compass and close the accounts at Lone Star.

- a) **Plains Capital Bank will remain the primary bank and**
- b) **BBVA Compass will be the secondary bank.**
- c) **Authorization to open bank accounts at BBVA Compass Resolution #2018-14**
- d) **Authorization to close bank accounts at Lone Star Bank Resolution #2018-15**

Motion to approve, 1st motion by Chavana 2nd motion by Guzman

Carried 5-0

9. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon's Texas Annotated Civil Statutes, the Open Meeting Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to Discuss the following:

No action taken

Private consultation with the Board's attorney

10. RECONVENE TO OPEN SESSION at 1:16 p.m.

11. Possible action on posted agenda items discussed in Executive Session

12. Review and Approve action to publish RFP for an external audit with specific scope as prescribed.

Board Action Required

Attorney will coordinate with commissioners to prepare RFP and forward to procurement for bid solicitations.

Motion to approve, 1st motion by Garza 2nd motion by Guzman

Carried 5-0

13. Discussion and possible action to amend EHA bylaws to include term limits for Board of Commissioners

Board Action Required

Item tabled

14. Executive Director's Report

Future scheduling of workshop's

- Schedule a workshop every 2nd Thursday of the month as needed
- The fourth Thursday of the month Regular Board Meeting
- June 12, 2018 Senior luncheon at the Echo 11:00 a.m. scholarships to be awarded
Two scholarships of \$1,000.00, three scholarships of \$750.00 and six scholarships of \$500.00
- Recipients will receive a laptop
- June 8, 2018 2-4 p.m. Strong Family Event @ La Posada HUD initiative theme Super Hero's
- Resident council meeting June 13, 2018 from 10 a.m. to 12 p.m.
- University will hand out books to promote literacy
- AT&T representative offering internet services to the residents

15. Adjourn Garza motioned to adjourn at 1:28 p.m. 2nd motion by Chavana

Carried 5-0

/s/

Dr. M. Castillo, Jr., Chairman

/s/

Rodolfo "Rudy" Ramirez, Executive Director