

HOUSING AUTHORITY CITY OF EDINBURG

Minutes for Regular Board Meeting

July 24, 2018

1. Call Meeting to Order and Establish a Quorum – Chairman, Dr. Castillo welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 12:03 p.m.

Attendees: Dr. Castillo, Gabriel Salinas, Simon Garza, Marissa Chavana
Guest: Marissa Rivera Agent Newkirk Newkirk
Attorney: Marissa Hernandez
Staff: Rodolfo Ramirez, Liz Hernandez, Rich Christian,
Robert Hernandez, Gloria Garza

2. Pledge of Allegiance (Marissa Chavana) and Invocation Vice-Chairman (Gabriel Salinas)

3. Review and Consider Approval of Minutes
 - a. Regular Board Meeting of June 28, 2018

Board Action Required

Motion to approve, 1st motion by Garza 2nd motion by Chavana Carried 4-0

4. Review and Approve Bids of Medical Insurance Renewals presented by Pierre Newkirk Company.

Board Action Required

Offer rejected by Castillo and new proposals were requested to entertain the motion of other health insurance quotes and carriers.

Motion to approve, 1st motion by Chavana 2nd motion by Salinas Carried 4-0

5. Review and Approve Contract Renewal of Contract for Flores Residential L.C.
Consultant Apolonio "Nono" Flores.

Board Action Required

A limit scope of practice requested to be changed at next board meeting.

Motion to approve, 1st motion by Salinas 2nd motion by Garza Carried 4-0

6. Review and Approve Resolution #2018-19 approving the newly published Income Limits for Public Housing and Section 8 for Hidalgo County City of Edinburg for the calendar year 2018.

Board Action Required

E. Hernandez addressed the board and informed them that on an annual basis HUD publishes the income limits for Public Housing and Section 8. EHA must follow those guidelines and applicant cannot exceed income limits as determined by HUD.

Motion to approve, 1st motion by Salinas 2nd motion by Chavana Carried 4-0

7. Review and Approve Resolution # 2018-20 for the issuance of an additional credit card holder with Plains Capital Bank for Elizabeth Hernandez in care of Edinburg Housing Authority.

Board Action Required

Item tabled until external audit is complete.

8. Review and Approve Resolution # 2018-21 allowing EHA to apply to convert Peridot Public Housing property to RAD (Rental Assistance Demonstration)

Board Action Required

EHA submitted an application for RAD. The application will be for the smallest property being Peridot with 6 units.

Motion to approve, 1st motion by Garza 2nd motion by Salinas Carried 4-0

9. Review and Approve EHA to proceed in the preparation and posting of an advertisement and solicitation for the sale of Albores Courts public housing property.

Board Action Required

Ramirez requested permission to advertise the selling of Albores Courts, HUD has granted EHA permission to sell the property. EHA will publish in the newspaper and on the website. No time line has been set to sell the property. EHA is considering to begin publishing mid-August through September.

Motion to approve, 1st motion by Garza 2nd motion by Salinas Carried 4-0

10. Review and Approve Committee Recommendation of Bids and award contract for external audit.

Board Action Required

Christian informed that board that Luis C. Orozco from Pharr scored the highest. Pattillo Brown & Hill from Brownsville scored the second highest. Haynie & Co. from San Antonio scored the lowest. Castillo recommends awarding bid to L. Orozco.

Motion to approve, 1st motion by Garza 2nd motion by Chavana Carried 4-0

11. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon's Texas Annotated Civil Statutes, the Open Meeting Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to Discuss the following:

Private consultation with the Board's attorney.
Personnel Matters: Executive Director (contractual terms, responsibilities and duties of ED, Evaluation of duties and responsibilities of ED)

Motion to go into executive session, 1st motion by Salinas 2nd motion by Garza at 1:00 p.m. Carried 4-0

12. RECONVENE TO OPEN SESSION

Motion to reconvene to open session, 1st by Garza 2nd by Salinas at 1:44 p.m. Carried 4-0

13. Possible action on posted agenda items discussed in Executive Session
No action taken

14. Discussion and possible action to renew/amend EHA bylaws.

Board Action Required

Item tabled for next board meeting.

15. Adjourn Motion to approve, 1st motion by Garza 2nd motion by Salinas at 1:49 p.m. Carried 4-0

/s/ _____
Dr. M. Castillo, Jr. Chairman

/s/ _____
Rodolfo "Rudy" Ramirez, Executive Director

¶ SEAL

