

HOUSING AUTHORITY CITY OF EDINBURG

Minutes of Regular Board Meeting

September 25, 2018

1. Call Meeting to Order and Establish a Quorum – Chairman, Dr. Castillo welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 5:07 p.m.

2. Pledge of Allegiance (Simon Garza) and Invocation Vice-Chairman (Marissa Chavana)

Attendees: Mayor Richard R. Molina, Dr. Martin Castillo, Gabriel Salinas, Simon Garza, Marissa Chavana, Juan Guzman

Staff: Rodolfo Ramirez, Liz Hernandez, Robert Hernandez, Richard Christian

Guests: Humberto Rodriguez Rofa Architects, Americas's Best Management Services: Sara Feagin, John Mendez

Bougambilias Construction, LLC.

Attorney: Rebecca Vela

3. Oath of Office

Welcomed new board member Resident Commissioner Juan Guzman took oath issued by Mayor Richard R. Molina. Congratulations from Mayor and Board Members.

4. Introduction of Maintenance Department Staff.

Each person introduced themselves and no further discussion was made.

Maintenance Staff present: Cesar Alvarado Eric Aranda, Julio Bautista, Librado Zuniga, Santos Hernandez, Augustin Miranda, Jorge Coria, Noel Vargas

5. Review and Consider Approval of Minutes

- a. Regular Board Meeting of August 28, 2018

- b. Special Board Meeting of September 19, 2018

Motion to approve, 1st motion by Gabriel Salinas 2nd motion Simon Garza Carried 5-0

6. Review and Approve Resolution #2018-22 Proposed Monthly Utility Allowances for Liberty Village

Motion to approve, 1st motion by Gabriel Salinas 2nd motion by Simon Garza Carried 5-0

7. Review and Approve Opening of Sealed Bids for Albores Courts.

No bids were received,

No action taken.

8. Review and Approve Opening of Bids and establish selection procedure for Re-roofing of Peridot.

American Roofing and Bougambilias Construction was present. Board requested to re-advertise for the re-roofing of Peridot. Mr. Gabriel Salinas requested we get more bids and to be posted in The Monitor.

No action taken.

9. Review and Approve Opening of Bids and establish selection procedure of Architect & Engineering bids.

EHA received eight bids for Architect & Engineering.

- Sam Garcia Architects, LLC – 3 copies
- Fulcrum Consulting Services – 3 copies
- Guzman & Munoz Engineering and Surveying, INC. – 3 copies
- Negrete & Kolar Architects, LLP – 3 copies
- Milnet Architectural Services, PLLC. – 3 copies
- Gomez, Mendez & Saenz, INC. 3- copies
- RO Engineering Services, PLLC. – 3 copies
- Tyson and Billy Architects – 3 copies (not on original list provided)

Dr. Castillo formed a review committee and designated Gabriel Salinas, Simon Garza, Robert Hernandez, and Richard Christian.

Dr. Castillo requested to select new architect prior to next board meeting.

Motion to approve, 1st motion by Gabriel Salinas 2nd motion by Simon Garza Carried 5-0

10. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon’s Texas Annotated Civil Statutes, the Open Meeting Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to discuss the following:

Private consultation with the Board’s attorney
Discuss personnel issues

Motion to go into executive session, 1st motion by Chavana 2nd motion by Guzman at 5:48 p.m.
Carried 5-0

11. RECONVENE TO OPEN SESSION at 6:23 p.m.

Motion to reconvene to open session, 1st motion by Dr. Martin Castillo 2nd motion by Juan Guzman
Carried 5-0

12. Possible action on posted agenda items discussed in Executive Session
No action taken.

13. Executive Director’s Report

a. Program Events on the calendar

HAVE-STR will have a commissioners training at McAllen Housing Authority from 9 a.m. to 4 p.m. at the FDC building

Hispanic Heritage Day will take place at Edinburg Housing Authority

Edinburg Housing Authority will celebrate 70th anniversary next year

- Mr. Rodolfo Ramirez would like to form committee for event, Mr. Gabriel Salinas wants Board Members to be the committee

b. Agency Programs update

Liz Hernandez gave update on monthly summary report for August 2018

Dr. Martin Castillo recommended that Mr. Rodolfo Ramirez and Mr. Richard meet with attorney Rebecca Vela to update her on programs and the Liberty Village project. Both Mr. Ramirez and Mr. Christian agreed to a follow up meeting.

c. Financial Report

Richard Christian discussed program financials for component units, section 8, and Low Rent Low Rent Income Forecast is favorable to budget.

Section 8 spending should be monitored, reserves are being spent as planned to reduce anticipated year end reserve levels.

Component Units are the two non-profits, EHDC should be phased out. EHOC is the other non-profit, discussed laundromat revenues and expenses for food and miscellaneous items.

14. Adjourn motion to approve, 1st motion by Simon Garza 2nd motion by Simon Garza Gabriel Salinas at 7:04 p.m.
Carried 5-0

/s/ _____
Dr. M. Castillo, Jr. Chairman

/s/ _____
Rodolfo “Rudy” Ramirez, Executive Director

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