

HOUSING AUTHORITY CITY OF EDINBURG
Regular Board Meeting Minutes
Tuesday, March 19, 2019

1. Call Meeting to Order and Establish a Quorum – Chairman, Gabriel Salinas welcomed everyone to the meeting, established there was a quorum and called the meeting to order at 5:01 p.m.
2. Pledge of Allegiance (Marissa Chavana) and Invocation (Simon Garza)
Attendees: Gabriel Salinas, Simon Garza, Marissa Chavana, Juan Guzman
Staff: Liz Hernandez, Richard Christian, Robert Hernandez, Maria Valdez, Caesar Alvarado
Attorney: Rebecca Vela
3. Review and Consider Approval of Minutes
 - a. Regular Board Meeting of February 28, 2019
Motion to approve, 1st motion by Marissa Chavana 2nd motion Juan Guzman Carried 4-0
4. Review committee recommendation and award bid for Fee Accountant for the fiscal year beginning April 1, 2019 with two one-year renewable options.
Christian gave an update on the scores with Lindsey scoring the highest, Orozco 2nd and Houston Solutions Alliance scoring 3rd. The review committee proposed to select Lindsey.
Motion to approve, 1st motion by Simon Garza 2nd motion Marissa Chavana Carried 4-0
5. Review committee recommendation and award bid for Financial Auditor for the fiscal year ending March 31, 2019 with two one-year renewable options.
Christian gave an update on the scores with Orozco scoring the highest, Blakeway 2nd and Wade scoring 3rd. The review committee proposed to select Orozco.
Motion to approve, 1st motion by Marissa Chavana 2nd motion Juan Guzman Carried 4-0
6. Discuss and approve to solicit bids for feasibility study on all properties.
Dr. Castillo stated to the board that this was to evaluate properties more so for Lantana, Albores, and Towers.
Motion to approve, 1st motion by Gabriel Salinas 2nd motion Marissa Chavana Carried 4-0
7. Executive Session – In accordance with Article 6252-17, Section 2, subsection g, Vernon's Texas Annotated Civil Statutes, the Open Meeting Act, The Board of Commissioners will publicly announce they will adjourn to an Executive Session to discuss the following:

Private consultation with the Board's attorney
Review pending legal matters

Motion to go into executive session, 1st motion by Marissa Chavana 2nd Juan Guzman at 5:09 p.m. Carried 4-0
8. Reconvene to Open Session
Motion to reconvene, 1st motion by Gabriel Salinas, 2nd Simon Garza at 5:46 p.m. Carried 4-0
9. Possible action on posted agenda items discussed in Executive Session
Letter of engagement to represent all defendants in litigation filed by Rodolfo Ramirez.
Letter of engagement to update registered agent with the secretary of state.
Submit a letter to HUD to self- report.
Motion to approve, 1st motion by Gabriel Salinas 2nd motion Simon Garza Carried 4-0

10. Administrative Report

a) Agency Programs update

- Dr. Castillo reviewed the organizational charts for staff and general.
- Met with Milnet Engineer to discuss the restroom renovations which include the shower, bathroom, and vanity.
- Pressure wash has been completed at Lantana and Posada properties
- Gabriel Salinas mentioned the Towers property needs pressure wash as well
- Dr. Castillo stated that EHA staff will begin to cross train as well as starting to attend more trainings and conferences.

b) Financial Report

- Christian reviewed the subsidy and rent rolls report

11. Adjourn

Motion to adjourn, 1st motion by Simon Garza 2nd motion Juan Guzman at 6:27 p.m.

Carried 4-0

/s/ _____
Gabriel Salinas, Chairman

/s/ _____
Simon Garza, Vice-Chairman

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